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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ID** | **Date raised** | **Risk description** | **Likelihood of the risk occurring** | **Impact if the risk occurs** | **Severity** *Rating based on impact & likelihood.* | **Owner** *Person who will manage the risk.* | **Mitigating action** *Actions to mitigate the risk e.g. reduce the likelihood.* | **Status** | **Useful resources** |
| 1 | [03-06-2021] | Project purpose and need is not well-defined. | Medium | High | High | Project Sponsor | Complete a business case if not already provided and ensure purpose is well defined on Project Charter and PID. | Open | [**https://www.stakeholdermap.com/project-templates/business-case-template.html**](https://www.stakeholdermap.com/project-templates/business-case-template.html) |
| 2 | 10/05/  2022 | Web Security Issues, such as Virus could be uploaded onto the web server | Medium | High | High | Mrs Pate | Get software which will police/monitor the incoming and outgoing flow of information for malware, and viruses. | open |  |
| 03 | 10/05/  2022 | Hardware (web servers) overheating | Medium | High | High | Project Co-ordinator | Creating a temperature-controlled environment for the hardware using tools such as air conditioners, and exhausts etc | open |  |
| 04 | 10/05/  2022 |  | Medium | High | High | Project Co-ordinator | Creating a dust free and static free environment, with regular cleaning and using of static straps. | open |  |
| 05 | 10/05/  2022 |  | Medium | High | High | Mr Noor Teacher | Creating an environment for all the people to have the right information and technology | open |  |
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**Note: please make sure you fill all information related to your project below and convert everything to Wiki page (GitHub)**

Table 1: Risk register Sample

Reference: Excelonist (n.d.) *PM template*. htttp://www.Excelonist.com.